

HOUSING ADVISORY BOARD

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 2nd February, 2016 at 5.00 pm

MEMBERSHIP

Councillor D Coupar (Chair)

Councillor J Bentley

Councillor B Anderson

Councillor A Gabriel

Councillor S Hamilton

Councillor K Ritchie

Tenant/ Leaseholder

Ted Wilson
Andy Liptrot
Vacancy

Independent Representative

Timothy Woods
Matthew Walker
Andrew Feldhaus

Co-opted Member

David Glew
Jo Hourigan

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> | |

3

LATE ITEMS

To identify any items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes)

4

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -16 of the Members' Code of Conduct

5

APOLOGIES FOR ABSENCE

To receive any apologies for absence

6

MINUTES OF THE PREVIOUS MEETING

1 - 12

To approve as a correct record the minutes of the Housing Advisory Board held on 10th November 2015.

(Copy attached)

7

MATTERS ARISING FROM THE MINUTES

13 -
16

To consider any matters arising/outstanding issues and actions from the previous minutes.

(Report attached)

8

PRESENTATION FROM MEARS

To receive a presentation from Mears who have responsibility for undertaking repairs and maintenance of the City Council's House properties.

9

UPDATE FROM VITAL (VOICE OF INVOLVED TENANTS ACROSS LEEDS)

To receive an update/ feedback from VITAL on issues affecting Council House Tenants.

(Verbal report)

10

HOUSING LEEDS (HRA) REVENUE FINANCIAL POSITION - PERIOD 9 - 2015/16

17 -
20

To consider a report by the Director of Environment and Housing which provides an update on the revenue financial position for the Housing Leeds (HRA) service as at the end of December 2015.

(Report attached)

11

HRA CAPITAL FINANCIAL POSITION PERIOD 9 2015/16

21 -
26

To consider a report by the Director of Environment and Housing which provides a financial position statement on the HRA Housing Leeds Capital programme at period 9 for the financial year 2015/16.

(Report attached)

12

PROGRESS UPDATE ON THE COUNCIL HOUSE GROWTH PROGRAMME

27 -
32

To consider a report by the Director of Environment and Housing which provides an update on progress in respect of the council house growth programme, which includes:

- Acquisitions
- New Build
- Long term empty homes

(Report attached)

13

PERFORMANCE REPORT

33 -
50

To consider a report by the Director of Environment and Housing which provides a summary of the most recent performance data against the six Housing Leeds priorities and informs the Board of progress with development performance measures and dashboards for each priority. The purpose of the dashboards and extended range of performance measures is to give greater insight on matters that affect tenants and to help to put service performance into context.

(Report attached)

14

Otley and
Yeadon

**DEVELOPMENT OF SHELTERED HOUSING
SUPPORT MODELS WITH A PARTICULAR
FOCUS ON EXTRA CARE SHELTERED
HOUSING**

51 -
60

To consider a report by the Director of Environment and Housing which provides an outline of progress being made with developing more flexible support models for older tenants. The report also outlines proposals for management of a new Extra Care sheltered housing scheme in Yeadon.

(Report attached)

15

CUSTOMER SERVICES PLAN UPDATE

61 -
68

To consider a report by the Director of Environment and Housing which provides an update on the following:

- Progress with the delivery of community hubs through the Citizens@Leeds agenda.
- Progress made in the review of the Local Housing Offer to tenants.
- Progress with improving the quality of customer service and access to Housing Leeds tenants.

(Report attached)

16

TENANT MOBILITY UPDATE

69 -
72

To consider a report by the Director of Environment and Housing which provides an update on the Tenant Mobility Incentive Scheme in terms of progress, the timetable for implementation, monitoring and risk management arrangements.

(Report attached)

17

HOUSING ADVISORY BOARD FORWARD PLAN 2016

73 -
76

To note/ amend the contents of the Housing Advisory Board Forward Plan for 2016

(Report attached)

DATE AND TIME OF NEXT MEETING

To note that future meetings of the Board will be arranged as follows:

- Tuesday 26th April 2016
- Tuesday 7th June 2016
- Tuesday 13th September 2016
- Tuesday 29th November 2016
- Tuesday 28th February 2017

All meetings to commence at 5.00pm in the Civic Hall, Leeds.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete